

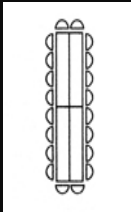
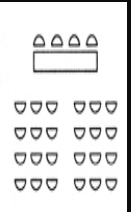
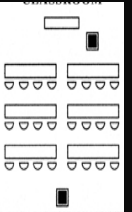
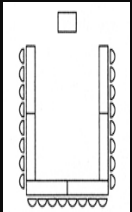
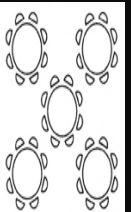
CONFERENCING AT THE PARK

Shelbourne Park



Room Layouts

Shelbourne Park

Area	Boardroom	Theatre	Classroom	U Shape	Banquet
					
Oaks Suite	30	114	36	29	60
Oaks Annex	16	24	14	17	n/a
Derby 1	16	24	14	17	n/a
Derby 2	16	24	14	17	n/a
Derby 3	16	24	14	17	n/a
Ledger	16	24	14	17	n/a
Champion Stakes	24	72	36	29	36
Pavilion Area					

Daily Room Hire Rate

Suite	Time	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Oaks Suite	Full Day	200.00	200.00	200.00	200.00	200.00	200.00	400.00
	Half Day	100.00	100.00	100.00	100.00	100.00	100.00	200.00
	Evening Rate	200.00	200.00	N/A	N/A	200	N/A	400.00
Oaks Annex	Full Day	100.00	100.00	100.00	100.00	100.00	100.00	200.00
	Half Day	50.00	50.00	50.00	50.00	50.00	75.00	50.00
	Evening Rate	100.00	100.00	100.00	100.00	100.00	N/A	200.00
Derby 1.	Full Day	100.00	100.00	100.00	100.00	100.00	100.00	200.00
	Half Day	50.00	50.00	50.00	50.00	50.00	75.00	50.00
	Evening Rate	100.00	100.00	100.00	100.00	100.00	N/A	200.00
Derby 2.	Full Day	100.00	100.00	100.00	100.00	100.00	100.00	200.00
	Half Day	50.00	50.00	50.00	50.00	50.00	75.00	50.00
	Evening Rate	100.00	100.00	100.00	100.00	100.00	N/A	200.00
Derby 3.	Full Day	100.00	100.00	100.00	100.00	100.00	100.00	200.00
	Half Day	50.00	50.00	50.00	50.00	50.00	50.00	50.00
	Evening Rate	100.00	100.00	100.00	100.00	100.00	N/A	200.00
Ledger	Full Day	100.00	100.00	100.00	100.00	100.00	100.00	200.00
	Half Day	50.00	50.00	50.00	50.00	50.00	50.00	50.00
	Evening Rate	100.00	100.00	100.00	100.00	100.00	N/A	200.00
Champion Stakes	Full Day	150.00	150.00	150.00	150.00	150.00	150.00	300.00
	Half Day	75.00	75.00	75.00	75.00	75.00	75.00	150.00
	Evening Rate	150.00	150.00	150.00	150.00	150.00	N/A	300.00

Rates Quoted in €

Catering Listing



Refreshments

Freshly Brewed Tea & Coffee	€ 3.25
Freshly Brewed Tea/Coffee/Biscuits	€ 3.95
Freshly Brewed Tea/Coffee with Scones & Preserves	€ 4.95
Freshly Brewed Tea/Coffee & Muffins	€ 4.75

Mineral Water

Jugs of Iced Water	Complimentary
Bottle of Mineral Water (Small – Individual)	€ 2.75 Per Bottle
Bottle of Mineral Water (Large – 1 Liter)	€ 5.50 Per Bottle

Light Lunch

Tea/Coffee & Sandwiches	€ 9.95
Tea/Coffee/Soup & Sandwiches	€ 15.95

Buffet Lunch

Buffet Lunch	€ 30.00*
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Sit Down Served Lunch

Main course/Tea & Coffee	€ 35.00
Main course with Dessert, Tea & Coffee	€ 40.00
Starter/Main course/Dessert with Tea & Coffee	€ 45.00
Soup/Main course/Dessert/Tea & Coffee	€ 42.50

Dinner Packages

Grandstand Restaurant	€49.50 per person
Grandstand Restaurant	€29.99 per person (Wednesday Special)
Shelbourne Suite (Sit Down Meal)	€49.50 per person (Minimum Numbers Apply)
Shelbourne Suite (Buffet)	€39.50 per person (Minimum Numbers Apply)

View our Catering pack for full listing of our sample menus

Race Night Delegate Rates



Race Nights

Shelbourne Park

Wednesday
Thursday
Saturday



Tote Vouchers

Upgrade your Reservation by purchasing Tote Vouchers in advance. The secret ingredient to a fun packed night.



Race Sponsorship

Race Sponsorship is the ideal opportunity for the involvement of a Commercial Organisation as you will receive full acknowledgement in an allocated race title



Gift Vouchers:

Vouchers are available through the IGB National Sales Centre

Meeting Room Rates Includes:

Paper & Pens
Jugs of Iced Water

Equipment Hire Rates

Power Projector	€300.00
Overhead Projector	€45.00
Projection Screen	€30.00
Podium	€60.00
Microphone	€50.00
Flip Chart & Pad	€30.00
Technician / Operator	€380.00 Daily Rate
Technician / Operator	€48.00 Per Hour

A more extensive list of equipment hire charges is available on request

TERMS OF BUSINESS

Payment:

- 20% Booking Deposit is required at time of booking.
- Full payment is due on 2 weeks prior to the event by Credit Card or Cheque. (AMEX is not accepted)
- If a Credit Card/Laser/Cheque is not available pre-payment should be made no later than 10 days prior to arrival by cash directly to the relevant stadium.

General

- Group Bookings will be held provisionally for up to 1 week at which time it is at the Sales Centre discretion to release the booking if confirmation has not been received.
- All booking details should be confirmed 2 weeks prior to arrival should a menu not be submitted, the Sales Centre reserves the right to pre choose a suitable menu on your behalf. (Applicable for Private Suites & Snug Packages).

Numbers:

- Attendance numbers are required 2 weeks prior to arrival.
- A 10% deviation will be allowed without cancellation charges on the final numbers supplied 72 hours prior to arrival, the balance will be charged to the main bill.
- Should the numbers booked increase, the Sales Centre Agents will do their best to accommodate the client as far as possible.

Cancellations:

- The Stadium may cancel the event under the following circumstances:
 - The Stadium has reason to believe the booking might prejudice the reputation of the Stadium
 - For reasons beyond our control such as weather, Electricity Supply, Health & Welfare of the Greyhounds.
- The following cancellation fees apply where payment has been received.
 - 50% value of the booking more than 1 week prior to arrival.
 - 100% value of the booking 1 week or less prior to arrival.
- In the unfortunate event that the client requires to cancel a confirmed fully paid booking, the Sales Centre will make every reasonable effort to resell the reserved area on the client's behalf.

Group Bookings (Over 20pax)

- Bookings will be held provisionally for up to 2 weeks if possible at which time it is at the Sales Centres discretion to release the booking if not confirmed.
- Deposits are transferable if rebooked within 6 months.
- All booking details should be confirmed 2 weeks prior to arrival. Should a menu not be submitted, the Sales Centre reserves the right to pre choose a suitable menu on your behalf. (Applies to Snugs & Suite Packages)

General:

- All rates are quoted in euros and are fully inclusive of VAT. Rates may be subject to proportionate increases according to rises in food, labour costs, governmental taxes, VAT or any new government levy or unforeseen circumstances.
- The Stadium will not accept responsibility for any goods lost, damaged or stolen, while on the premises.
- The Stadium policy and Government Health Regulations state that all food consumed on the premises must be prepared on the premises
- All Beverage Bills must be paid in full on the night of the event
- Menu Prices are correct at time of booking, However these are subject to change without prior notice.
- Management reserves the right to alter allocated Suites or Table Plans.
- Corporate Suites – Should capacity of groups decrease below minimum requirements, the Sales Centre reserve the right to sell remaining seats to ensure Maximum Capacity.
- Restaurant – Due to the set up composition of our Restaurants, Group Bookings of 4 Guests or more can not be guaranteed to be seated on 1 Table. The Sales Centre will make every effort to accommodate a client however there is no guarantee of table allocations

Bar Tabs/Drink Vouchers :

- A Credit Card must be left behind the relevant Bar as a security deposit (AMEX is not Accepted). The Tab may only be used at the Bar in which it is set up.
- Any special requirements/instructions must be communicated to the Bar Manager on duty when setting up Bar Tab, such as restrictions/ limits
- Drink Vouchers may be used However we request that they be printed without monetary values and a copy be sent to the Sales Centre 14 days prior to the event.
- For Drink Items below the voucher value, no change will be given. Items above the voucher value must be paid for.

Accessibility :

Due to the tiered layout of the Stadium please advise prior to the event date of special request to avoid any difficulty for guests on the night.

Dietary Requirements:

Please advise of any special dietary requirements at time of booking.

Data Protection :

The Irish Greyhound Board complies with the Data Protection Acts 1988 and 2003. Customers are referred to the IGB website (www.igb.ie) for full details of our privacy policy.

Mailing List

Please contact us should you wish not to receive information on future offers or promotions.

Useful Information

Location



Stadium Location:

Shelbourne Park Greyhound Stadium
South Lotts Road (Ringsend)
Dublin 4

Directions:

For Specific directions may we recommend logging onto www.aaroadwatch.ie/routeplanner

With this site you can plan your route from your home to the Shelbourne Park Greyhound Stadium

Bus

From City Centre by Bus: (From O'Connell Street) 1, 2, 3, 77, 77A & 54 A.

Dart:

The nearest Dart station to Shelbourne park is: **Grand Canal Dock Dart Station** and is only a 5 Min walk from the park.

Car:

If you are heading from the Quays, head in the Point Depot direction. You will come up to the Junction with the IFSC, take a right at this junction and keep to the left; the road will then go off to the left leaving you on the opposite side of the Quays. The River Liffey should now be on your left side.

Carry on down this road until you reach the 'Ferryman' pub which will be on your Right hand side, take a right here.

Carry on to the end of the road until you reach the junction, take a left and head over the bridge (Currently under construction), this will bring you on to Ringsend Road. Carry on down this road until you pass the Bus Garage on your left handside, take the next right at the lights Shelbourne Park is then on the left hand side.

Car Parking Facilities

240 Car parking Spaces Non Reserved (First Come First Serve Basis) €2.00 per vehicle

Stadium Office Hours:

	<i>Monday to Friday</i>	9.00am to 5.00pm
Office Closed for Lunch	<i>Monday to Friday</i>	1.00 to 2.00pm

Corporate Hospitality Entrance

Entrance for Pre Booked Catering Packages is through the Corporate Hospitality entrance, just up from the General Entrance turnstiles

Tickets

No Tickets are required for Restaurant/Suite or Group Admission Packages, Please quote your booking name reference number at the Corporate Hospitality Entrance.

If Booked for Sausage Sizzler or Track Specials, Tickets are required.

Accommodation / Self Catering Apartments:

Your Home From Home

Tel: 016781100 email: info@yourhomefromhome.com

Negotiated Rate of €37.50 per person sharing, per night, based on a 1 bed apartment

Located Overlooking Shelbourne



Stadium Personnel:

General Manager (IGB)

Racing Manager (IGB)

Restaurant Manager (Dobbins Catering)

Dobbins Group Operations Manager

Paddy Ryan

Declan Carey

Dara Geraghty

Mike O Donovan

The dogs..... Always top form

Irish Greyhound Board National Sales Centre

Unit C1. Thurles Technology Park
Thurles
Co. Tipperary

Tel: 1890 269 969 (1890 Bow Wow)
Email: sales@igb.ie Website: www.igb.ie

Your Pow Wow at the Bow Wow



Sales Centre Hours of Business:

Monday to Friday 9.00am to 7.00pm
Saturday 9.30-5.00pm

Catering Provided by:

DOBBINS